

Prep 2010 Enrolment

Prep 2010 – Enrolment Process (Update):

We currently have around 150 children registered for enrolment in Prep at Eatons Hill for 2010, however it is anticipated that not every child registered will ultimately enrol at this school. Advice will be provided to parents in due course concerning arrangements to formalise enrolments.

Key Events

Tuesday 1 September

- 7.00-8.30pm
- SouthPineCommunityChurch (Eatons Crossing Rd)

Information session for parents:

- What is Prep about?
- What is Eatons Hill SS about?
- Where to from here? (Enrolment)

Thursday 3 September

- 9.00-10.30am
- SouthPineCommunityChurch (Eatons Crossing Rd)

Information session for parents:

- As for Tuesday night, plus
- Morning tea (meet & greet)

- 10.30am -1.00pm
- Eatons Hill SS

- School tours

Monday 19 October

- Throughout the day – times to be confirmed
- At school (Prep rooms)

Enrolment Interviews:

- With a teacher
- Not mandatory / desirable for children with special needs or circumstances
- Preferably pre-booked
- Essential paperwork and information collected

Letters to Parents

Letter 1 (July)

Sent to all parents who have registered their child to enrol in 2010. The letter will include:

- Planned events (information & enrolment)
- The enrolment interview (is an interview required?)
- Advice slip:
 - o expression of interest to attend an Information Session
 - o enrolment interview booking

Letter 2 (December)

Sent to parents who have submitted an enrolment form. The letter will include:

- Class placement (teacher / room – if known)
- Day 1, 2010

- The first 2 weeks, 2010
- Useful information

Enrolment Information Packs

These packs will include an enrolment form and other essential paperwork, as well as a range of information specific to Prep 2010. Packs should be available from early August, and will be available at the Information Sessions, or collected from the school office.

Enrolment forms & other essential paperwork - where an interview is not required/sought

Forms etc. will be included in Enrolment Information Packs. All required forms and essential information about your child should be returned to the school by the end of October.

Enrolment Management Plan

The school has an Enrolment Management Plan (EMP) in place which sets a maximum enrolment capacity. The EMP prescribes enrolment eligibility according to a defined catchment area which includes Eatons Hill and some parts of adjoining suburbs. Siblings of children currently enrolled at the school are automatically eligible. The school currently has some room for growth and so discretion must be exercised in determining eligibility. However, parents need to be aware that the EMP could be applied prior to the commencement of 2010.

Is my child the correct age to enrol in Prep in 2010?

In order to be enrolled in Prep in 2010, a child must turn 5 years of age between 1 July 2009 and 30 June 2010 (inclusive) i.e. a child born 1 July 2004 to 30 June 2005 (inclusive). Please note that a Birth Certificate (original) or original Extract of Birth Certificate, or a certified copy (e.g. by a Justice of the Peace) will be required.

Preliminary Registration for Enrolment in 2010

Parents should advise the school by phone to the office, or email to David Smith (Deputy Principal) dsmit52@eq.edu.au. Required information (at this stage) includes: the child's full name; date of birth, name/s of parent/s; residential address, phone number/s; email address, names of any siblings currently enrolled at the school. With any enrolment, even if a form has been filled in and submitted to the school, the enrolment does not become effective until the child's first day of actual attendance.